

**NEWFOUNDLAND & LABRADOR DENTAL BOARD**  
**Office of the Registrar**  
**Suite 204, 55 Elizabeth Avenue**  
**St. John's, Newfoundland AIA 1W9**

**STRICTLY PRIVATE & CONFIDENTIAL**  
**Minutes of the Newfoundland & Labrador Dental Board Meeting**

A meeting of the Newfoundland & Labrador Dental Board was held on Saturday, July 9<sup>th</sup>, 2022. at the Capital Hotel, Kenmount Road, St. John's, NL.

**In Attendance: Dr. P. O'Brien, Dr. J. Johnson, Dr. M. Sexton, Dr. S. Abhyankar, Dr. P. Hurley, Dr. L. Blakey, Ms. J. Lamswood, Ms. P. Parsons, and Mr. C. Finch.**  
**Absent Mr. M. Harty**

**Approval of Agenda**

Three items were added to the Agenda – a) CDAC Move to Independence, b) CT Scans for Dentistry, and c) Nomination for NLDA's Friend of Dentistry Award.

**Motion to approve the Agenda with the additional items. Moved and Seconded by Dr. Sneha Abhyankar and Dr. Marina Sexton. Motion Carried**

**Approval of April 27, 2022 Minutes**

**Motion to Approve as presented. Moved and Seconded by Dr. Marina Sexton and Dr. Paul Hurley. Motion Carried**

**Business Arising:**

**Botox**

Dr. Hurley reports the Committee has been active with preliminary discussions with priority given to the development of a Standard of Practice and the approval of appropriate training. Dr. Hurley has reached out to the Pacific Training Institute for Botox and Therapeutics who were involved with the development of the Standard of Practice for its use in Alberta and subsequently approved with modifications by the PDBNS. Dr. Hurley will reach out to NS for information on their approved courses.

**New Business:**

**CDRAF**

DRAAs have been asked to review and consider the consultations regarding Draft Knowledge, Skills and Abilities (KSAs) for beginning Practitioners in Canada. This information was included in the resource documents for meeting.

**Motion: The NLDB will accept the KSAs as presented by CDRAF.**

**Moved and seconded by Dr. Sneha Abhyankar and Dr. Linda Blakey. Motion Carried.**

**GA Office Inspection**

Moving forward the Office Inspection Committee will inspect dental clinics with the focus on offices offering moderate to deep sedation. If approved, offices will be provided with a permit. This inspection would not include Nitrous Oxide as this is covered by routine maintenance. The Registrar will review other jurisdictions to investigate fees charged for the permit.

**Dental Anesthesia Recognition as a Specialty**

CDRAF has received an application from the Canadian Academy of Dental Anesthesia (CADA) to recognize Dental Anesthesia as a Specialty in Canada. This information has been provided in resource material for the meeting.

**Motion – The NLDB will support the application to recognize Dental Anesthesia as a Dental Specialty in Canada.**

**Moved and seconded by Dr. Marina Sexton and Dr. Paul Hurley. Motion Carried**

If approved, an amendment to the provincial legislation will be required to include Dental Anesthesia as a specialty branch of dentistry.

**Malpractice Insurance Update:**

It was agreed to amend the requirements for Malpractice Insurance on the Board's website.

**Motion: To amend the requirements for malpractice insurance on the Board's website.**

**Moved and seconded by Dr. Marina Sexton and Dr. Linda Blakey – Motion Carried.**

**Fair Practice Review & Certificate of Standing/Fairness Commissioners**

As this jurisdiction does not have a Fairness Commission as some others, the Registrar reviewed the mandate of a Fairness Commission. While a DRA regulates a profession, the FC governs the process a regulatory body follows.

Discussion ensued concerning the requirements for Certificates of Standing throughout the country and other Board policies including an appeal and review guideline for the Complaints

Authorization Committee Moving forward the Board could strike a committee of possibly three from outside the Board to review Policies and Guidelines with consideration given to past Board Members and possibly a member from the legal profession. The Registrar will review Terms of Reference from other jurisdictions for this Committee.

#### **Canadian Dental Assisting Regulatory Authorities (CDARA)/Registered Dental Technicians (RDT)**

Ms. Parsons provided highlights from a recent CDARA meeting. Discussion focused on the standard for licensing of DAs across the country and whether there have been modifications to the licensing process since the MRA signed in 2003 between 10 provinces. There is a different requirement for those who graduate from an accredited program vs. an unaccredited program and also for those who come from Ontario and Quebec where there is no licensing process. CDARA has agreed to strike a committee to review the requirements from each jurisdiction and either have all following the current MRA or amend it.

Also on agenda was the discussion for an MRA for specialty modules and standardization for a scope of practice for each module.

#### **Registered Dental Technicians (RDT)**

Mr. Finch noted there was nothing to report with respect to RDTs.

#### **Complaints Authorization Committee**

Moved in Camera.

#### **Financial Report**

2021 Financial Statements and Audit were reviewed and discussed. The Registrar provided information from the Financial Committee held earlier. There was discussion concerning the Board Administrator assuming the duty as one of three signing officers.

#### **Policy Statement on Remuneration**

The Registrar reviewed the Policy Statement on Remuneration for Board Members/Panels as agreed at the Finance Committee level. For members of Adjudication Panel, the per diem will be the same amount for each member of the Panel regardless of category of licensure.

Following discussion, in addition to the information presented, an amendment was made for expenses for those travelling by vehicle to a meeting. Per diems will continue for Board Members absent from their office for travel to Board meetings.

**Motion - Moved and seconded by Dr. Marina Sexton and Dr. Paul Hurley to accept the Policy Statement on Remuneration as discussed. Motion Carried.**

The Registrar reviewed the projected budget as presented to the Finance Committee with an amendment to the Salaries and Wages to increase \$15,000. There will not be an increase in fees for 2023. One line item for 2021 for PDC reads \$400. This will be reviewed with Auditors and Board members will be advised accordingly.

Consideration will also be given to extra costs for the CE portal, if implemented. The Registrar suggests starting as a pilot project as we navigate through the development to ensure the process

meets the expectation of the CE Committee. We will arrange for a Zoom meeting with the IT Consultant to review the proposal. Dr. Simms will be invited to participate.

**Motion to accept the projected budget as presented and amended. Moved and seconded by Paula Parsons and Dr. Jerome Johnson – Motion Carried.**

**Commission on Dental Accreditation of Canada (CDAC)**

The CDAC has been cooperating with the Governance Review Structure Committee and CDRAF with the transition to an independent body by next year. The Registrar reviewed a Stakeholder Consultation Report on Independence for CDAC which presents recommendations to support the creation of an independent organization.

**CT Scan – Hospital Site**

The Registrar received an email from a Specialist expressing concern that one of the health authorities denied their request for CT scans citing dentists are not included under the physician list. Discussion ensued.

As this is considered a matter for the NLDA under the mandate of service provisions entered into by Government, the NLDA, and other authorities in the province, the Specialist will be advised to have a discussion with the NLDA who could address this important issue with both government and the hospital to explain more succinctly what is being denied and the reasons.

**Friend of Dentistry Award**

The Registrar advised he would like to nominate Ms. Joan Lamswood for the NLDA's Friend of Dentistry Award. It is his opinion that Ms. Lamswood has done wonderful things for dentistry in Newfoundland and Labrador, has always maintained access to dental assistants and a force on the NLDB and has always provided sound advice and has done everything in her power to advance dentistry. Dr. Hurley will move this nomination forward with the NLDA. Ms. Lamswood was honored and incredibly pleased with the nomination.

**Motion to Adjourn – Moved and seconded by Mr. Craig Finch and Dr. Marina Sexton. Motion Carried.**