



Newfoundland and Labrador Dental Board

By-Law 1: Elections

Notice

1. Notice of the election of members to of the Board must be provided by email and/or text message (e.g. SMS) to licence holders eligible to vote in the election at least 30 calendar days before the date fixed by the Board for the election.
2. Notice of the election must include:
 - a. the date and time fixed for the election,
 - b. the deadline for receipt of nominations notice of the date fixed for the receipt of nominations, which shall be a date at least 14 calendar days after the date of the notice, and
 - c. a copy of this By-Law.

Eligibility for Nomination

3. In order to be nominated for election, a candidate must:
 - a. meet the eligibility requirements set out in the *Dental Act, 2008* and regulations,
 - b. hold a current licence from the Board for the profession electing representatives to the Board,
 - c. be in good standing with the Board, which among other things, means that all fees and fines assessed against them are paid in full, that there are no pending disciplinary proceedings against them before the Board or any other professional regulatory authority, and that they have not had their licence to practice revoked or suspended within the previous five years,
 - d. not be in a conflict of interest by virtue of having competing fiduciary obligations to both the Board and another business or organization, and
 - e. accept the nomination submitted to the Board for approval.



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Nomination Process

4. Only properly nominated candidates are eligible for election to the Board.
5. The Registrar must receive the completed nomination form no later than the date and time fixed for receiving nominations.
6. To be accepted as duly nominating a qualified candidate, a nomination must:
 - a. be completed on the approved form,
 - b. include a completed candidate biography and current head and shoulders photograph of the candidate,
 - c. include the signatures of two nominating licence holders in the profession electing a representative to the Board, and
 - d. be signed and accepted by the person being nominated.
7. If the total number of candidates nominated for election is no more than the number of Board members to be elected, those candidates will be deemed elected by acclamation.

Election Process

8. The Registrar shall send by electronic mail, at least 14 calendar days prior to the date fixed for the election, to each eligible voter:
 - a. a list of the candidates eligible for election,
 - b. a copy of the candidate biography,
 - c. the number of vacancies to be filled,
 - d. instructions on how to access the electronic voting system, and
 - e. a notice of the date fixed for the election.
9. One ballot shall be accepted from each eligible voter through the electronic voting system until the close of voting on the date fixed for the election.



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Election Results

10. Within five business days following the date fixed for the election, the Registrar, or in the absence of the Registrar, the Deputy Registrar, and at least one member of the Board who is not a candidate in the election shall review the report of the electronic voting system to certify the election record.
11. The election record shall include:
 - a. the number of ballots received in total,
 - b. the number of votes for each candidate, and
 - c. the number of spoiled or void ballots.
12. The Registrar shall, within three business days of the certifying of the Election Record, inform all licence holders of the election results by posting the names of the elected Candidate(s) on the Board's website and advising all licence-holders by electronic mail.

Approved by Board: October 2025

Next review: October 2030